

**BRUNSWICK REGIONAL WATER & SEWER H2GO
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 16, 2021**

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Ronnie Jenkins called the meeting to order at 6:00 p.m.; a quorum was present. The assembly cited the Pledge of Allegiance.

MEMBERS PRESENT:

Present from the Board of Commissioners were members Ronnie Jenkins, Chairman, Steve Hosmer, Vice Chairman, Rodney McCoy, Secretary, Bill Beer and Barry Laub, present from H2GO was Bob Walker, Executive Director, Scott Hook, Finance Officer, Brenda Thurman, Customer Service Manager, and Deana Greiner, Clerk to the Board. Also present was attorney Steve Coble.

DISCUSSION/ADJUSTMENT OF AGENDA:

Chairman Jenkins opened the floor for any adjustments to the agenda. Mr. Walker requested to add a release of utility easement to New Business; he requested to add another letter of credit for Brunswick Forest Phase 3 Section 3C to New Business. Mr. Walker requested to add Contract Negotiations pursuant to NCGS 143-318.11 (a)(5) to the Executive Session. **Commissioner Laub made the motion to approve the agenda as amended; a vote was called and the motion carried unanimously.**

CONSENT AGENDA:

Commissioner Beer made the motion to approve the consent agenda which consisted of the October 19, 2021 Regular Board Meeting Minutes, November 4, 2021 Workshop Minutes, and several closed session minutes from 2012-2015. A vote was called and the motion carried unanimously.

COMMISSIONERS REPORT:

Commissioner Laub mentioned an email he received from a Compass Pointe resident who was seeking a large pipe for the dog park; he explained that Mr. Walker was able to help and the customer was very happy. Commissioner Beer expressed his satisfaction with how Mr. Walker responded to a customer's complaint of having high water usage; he said the customer was very happy. Commissioner Hosmer complimented Mr. Hook with providing him with the information needed to help a customer understand his bill.

PUBLIC COMMENTS:

Chairman Jenkins opened the floor for public comments.

No comments were given.

OLD BUSINESS:

Amendments to H2GO Rules and Regulations for Operation of Water Systems: Mr. Walker presented the board with some amendments regarding irrigation and reclaimed water usage to the rules and regulations for operation of water systems; he explained that this was the same items discussed during the last board meeting and during the previous workshop meeting. Mr. Walker said all the changes discussed were made and the policy is now ready for adoption. **Commissioner Hosmer made the motion to amend and adopt the H2GO Rules and Regulations for Operation of Water Systems as presented. A vote was called and the motion carried unanimously.**

NEW BUSINESS:

Release of Utility Easement: Mr. Walker explained that there was a property near Westgate drive where sewer lines were installed but never tapped into. Mr. Walker explained that the developer who now owns this property has redesigned the development and the existing lines are no longer useful to them. Mr. Walker said they are wanting to remove those lines and install new lines in a different location; he said in order for them to do so we must release the current easement. Mr. Walker said once the new lines are installed then the developer will then deed the lines back to us just like any other deed of dedication. **Commissioner McCoy made the motion to release the easement as presented. A vote was called and the motion carried unanimously.**

Seabrooke Phase 4 Surety Bond

Brunswick Forest Phase 9 Section 4B Letter of Credit

Brunswick Forest Phase 9 Section 3 Letter of Credit

Brunswick Forest Phase 3 Section 3C Letter of Credit

The board decided to vote on all four items at once. Mr. Walker explained that with the Seabrook Phase 4 Surety Bond, the project was mostly complete with the exception of testing and certifying the lines; he said cost to complete this was estimated around \$50,000 and the bond was listed for over \$100,000. Mr. Walker explained that with Brunswick Forest Phase 9 Section 4B the project was mostly complete with the exception of testing the lines; he said the cost to complete was estimated at \$35,000 and the letter of credit was good for \$44903.75. Mr. Walker explained that with Brunswick Forest Phase 9 Section 3 the project was mostly complete with the exception of testing the lines; he said the cost to complete was estimated at \$44,000 and the letter of credit was good for \$55,155.00. Mr. Walker explained that with Brunswick Forest Phase 3 Section 3C the project was just beginning; he said the cost to complete was estimated at \$1.462 million and the letter of credit was good for \$1.828 million. **Commissioner Beer made the motion to accept the surety bond for Seabrook Phase 4 and the letter of credits for Brunswick Forest Phase 9 Section 4B, Brunswick Forest Phase 9 Section 3, and Brunswick Forest Phase 3 Section 3C as presented. A vote was called and the motion carried unanimously.**

Mango Bay at Compass Pointe Phase 17 Section 2A Lots 1-12: Mr. Walker explained that this project was complete; he explained that after Coble's review a paragraph was found missing that should have been included in the document. It was said they felt this was just a formatting issue and that the deed of dedication could be approved contingent upon correcting the document accordingly. **Commissioner Hosmer made the motion to approve the Mango Bay at**

Compass Pointe Phase 17 Section 2A Lots 1-12 contingent upon the forementioned corrections. A vote was called and the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT:

Grinder Pump Policy Discussion: Mr. Walker explained that he had been contacted by some customers regarding Grinder Pump maintenance cost; he explained that when we decided to allow grinder pumps that it was decided then that customers would be responsible for maintenance costs. Mr. Walker explained that in order to incorporate maintenance cost in our fee schedule that we would have to charge close to \$40 a month to upkeep a grinder maintenance fund. Mr. Walker said it was staff's recommendation to not have a maintenance fund; he said staff recommends keeping things the way it is by charging the customer on a as need basis for maintenance and repairs.

RO Water Treatment Plant Update: Mr. Walker reported that by the end of December the main building will have a roof and the equipment will be in place at the RO Plant. Mr. Walker said we were still having some supply issues; he said the well pumps are looking at 10 weeks out. Mr. Walker said they are hoping to start testing in the middle of March, he mentioned that when testing started they hope to get out information to our customers regarding flushing of our system. It was said the goal was to keep our customers well informed ahead of any issues arising if any arises.

ASSISTANT DIRECTOR'S REPORT:

It was said that Mr. Lane was out on vacation and there was nothing to report.

FINANCE OFFICER'S REPORT:

Check Register, October 14, 2021 thru November 10, 2021: No comments nor questions were made regarding the check register.

Mr. Hook stated he had nothing to report.

PUBLIC INFORMATION OFFICER'S REPORT:

RO Plant Communication Update: Mr. Walker stated that Mr. Wittkofsky had gone to a conference; he pointed out there was copies of two ads currently running in the North Brunswick Magazine and the Leland Magazine; and statistics of where our social media/website hits stood in their agenda packets.

NC AWWA George W Burke Jr Safety Award & Disaster Preparedness Award: Mr. Walker reported that we have received the NC AWWA George W Burke Jr Safety Award & Disaster Preparedness Award.

There was a brief discussion on employees. It was said that all the new employees have fit in almost seamlessly. The board expressed their satisfaction with the staff and their work ethics.

There was a brief discussion on I and I. It was said that staff has worked hard in tracking and finding I and I throughout the system. There was mention of finding where the gas company had drilled through the sewer system in several locations in Brunswick Forest. Mr. Walker stated that we are working with the gas company and residents to correct those issues.

There was mentioned of the possibility of getting reclaimed water for Compass Pointe. Mr. Walker said that the closest lines would come from the County's waste water treatment plant; he said the problem is that we don't have enough information about the Compass Pointe irrigation system to know if it would qualify for reclaimed water.

ATTORNEY'S REPORT:

Mr. Coble said he had nothing to report in open session.

INFORMAL DISCUSSION:

Commissioner Beer wanted information on the assistance program for delinquent bills. Mr. Hook said we should start receiving payments from the State in December. Mr. Hook said eligibility is based on income; he said he sent them a list of over 400 customers. Mr. Hook said his best guess is that half of those customers were low income families. It was said that the infrastructure monies is being given to the State to distribute and the State does not have any guidelines set in place on how those monies will be distributed.

EXECUTIVE SESSION:

Commissioner McCoy made the motion for the board to enter executive session to discuss Consultation with Legal Counsel, pursuant to NCGS 143-318.11(a)(3) and Contract Negotiations, pursuant to NCGS 143-318.11 (a)(5); a vote was called and the motion carried unanimously.

Commissioner Hosmer motioned for the board to return to open session; a vote was called and the motion carried unanimously.

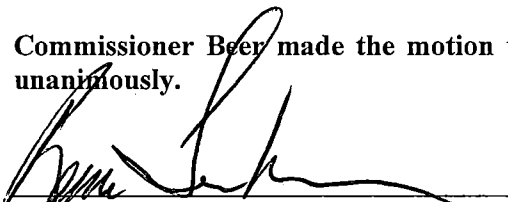
It was said there was nothing to report out of Executive Session.

ANNOUNCEMENT OF NEXT MEETING:

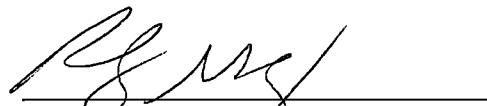
Chairman Jenkins announced that the next Regular Meeting would be held on December 6, 2021 at 6:00pm.

ADJOURNMENT:

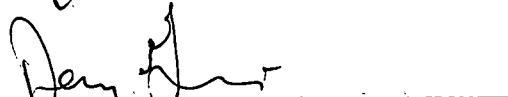
Commissioner Beer made the motion to adjourn the meeting at 7:15pm, the motion carried unanimously.



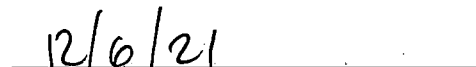
Ronnie Jenkins, Chairman



Rodney McCoy, Secretary



Deana Greiner, CMC Clerk to Board



Date of Approval